

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting via Zoom due to inclement weather**  
***December 17, 2020 at 6:00 p.m.***  
**MINUTES**

**WORKSHOP** – called to order at 6:00 p.m.

The following items were discussed in the workshop:

- Historical society – engineered plans
- PMLE 5,6,7 building use requests
- Wild Acres building use requests

**Motion** to adjourn the workshop was made by Mr. Koehler at 6:08 p.m. with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was at 7:01 p.m.

**Pledge of Allegiance**

**Roll Call:** Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore, and Thomas Farley, Solicitor.

**Public Comment on the Agenda** – none

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated November 18, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$29,686.61** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$6,246.37** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay General Fund bills dated December 16, 2020 in the amount of \$32,182.71** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion to pay Recreation Fund bills dated December 16, 2020 in the amount of \$9,039.51** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion to pay Liquid Fuels bills in the amount of \$2,473.14** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

7. **Motion** to open the Park Road Bridge Project bids was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Contractor	Bid Amount
Wayco Incorporated	\$79,955.75
Mitchell Knorr Contracting	\$84,112.00
Rutledge Excavating	\$124,810.90
Morgan Site Contractors	\$133,908.00
Kobalt Construction	\$155,642.00
Minichi, Inc.	\$157,000.00

8. **Motion** to open the Log & Twig Road Bridge Project bids was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Contractor	Bid Amount
Minichi, Inc.	\$44,000.00
Pioneer Construction, Co., Inc.	\$48,603.50
Rutledge Excavating	\$59,801.96
Morgan Site Contractors	\$61,048.00
Kobalt Construction	\$91,920.00

9. **Motion** to table both bridge project bids for solicitor and engineer review was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

10. **Motion** to award the Akenac Park Maintenance Building Repair Project to Charles W. Grimm Construction in the amount of \$132,976 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

11. **Motion** to execute the Quilters Guild rental agreement was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to accept the Fiscal Year 2021 budget was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to adopt Resolution 2020-14 levy of taxes for tax year 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to execute Kirk Summa & Co LLP management letter for the 2020 independent audit was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
15. **Motion** to set Delaware Township Bulk Days as set forth in the attached scheduled for 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
16. **Motion** to accept the retirement of Sharon Franks effective January 1, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. **Motion** to advertise for a part-time office assistant was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
18. **Motion** to advertise for letters of interest for the Delaware Township Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
19. **Motion** to accept the donation of \$50 from Wayne's Lawn Care for the recreation committee's Christmas event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
20. **Motion** to accept the donation of \$250 from Black Bear Film Festival for the recreation committee's Christmas event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
21. **Motion** to accept the donation of \$500 from The Dime Bank for the recreation committee's Christmas event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **Motion** to approve the 2021 goose control proposal by Geese Police in the amount of \$400 per week along with a \$100 addling charge per nest was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**23. Motion** to renew PA Township Health Insurance Cooperative Trust voluntary vision insurance in the amount of \$849.48 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**24. Motion** to refund \$300 for failed sewage and well permitting on tax map number 176.04-01-25 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**25. Motion** to table the resignation of Robyn Eldred from the Delaware Township Recreation Committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**26. Motion** to table advertisement for the vacancy on the Delaware Township Recreation Committee. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**27. Motion** to approve the sale of the following unimproved property from the Pike County repository:

**PREVIOUS OWNER:** O'Brien, James  
**SALE NUMBER:** Sale # 12-066  
**CONTROL NUMBER:** 02-0-028654  
**DESCRIPTION:** Lot 217 Kemadobi  
**MAP NUMBER:** 163.01-01-82  
**BIDDER:** Eileen Hanley, 27 Ledgewood Ave., Netcong NJ 07857  
**AMOUNT OF BID:** \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**28. Motion** to approve the sale of the following unimproved property from the Pike County repository:

**PREVIOUS OWNER:** MNS Real Estate LLC  
**SALE NUMBER:** Sale 16-060  
**CONTROL NUMBER:** 02-0-026686  
**DESCRIPTION:** Lot 5 ABC Blk B-9 Sec 2 – Birchwood Lakes  
**MAP NUMBER:** 162.02-07-36  
**BIDDER:** Framira LLC, 1 River Road Apt 19F, Nutley NJ 07110  
**AMOUNT OF BID:** \$ 3,750.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**29. Motion** to approve the sale of the following unimproved property from the Pike County repository:

**PREVIOUS OWNER:** Palma, Victor H & Ramona  
**SALE NUMBER:** 14-080  
**CONTROL NUMBER:** 02-0-030701  
**DESCRIPTION:** Lot 216-216 Kemadobi  
**MAP NUMBER:** 163.01-01-79

**BIDDER:** Eileen Hanley, 27 Ledgewood Ave., Netcong, NJ **07857**  
**AMOUNT OF BID:** \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**30. Motion** to approve the sale of the following unimproved property from the Pike County repository:

**PREVIOUS OWNER:** Palma, Victor H & Ramona  
**SALE NUMBER:** 14-081  
**CONTROL NUMBER:** 02-0-030702  
**DESCRIPTION:** Lot 214 Kemadobi  
**MAP NUMBER:** 163.01-01-76  
**BIDDER:** Mike Hanley, 27 Ledgewood Ave., Netcong, NJ 07857  
**AMOUNT OF BID:** \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**31. Motion** to approve the sale of the following unimproved property from the Pike County repository:

**PREVIOUS OWNER:** Gates, Mark  
**SALE NUMBER:** 19-040  
**CONTROL NUMBER:** 02-0-027547  
**DESCRIPTION:** Lot 11ABC Blk B-96 Sec 13- Birchwood Lakes  
**MAP NUMBER:** 162.02-14-38  
**BIDDER:** Charles & Sarah Adams, 355 W Mt Pleasant Ave., Philadelphia PA  
**AMOUNT OF BID:** \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**32. Motion** to waive the fees for an electrical permit for the Delaware Township Volunteer Fire Company was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**33. Retroactive Motion** to approve quarry use by PEEC on December 4<sup>th</sup> and December 11, 2020 from 9am to 1pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**34. Motion** to approve the Township engineer preparing plans for the Historical Society construction project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**35. Motion** to table the requested building use dated by PMLE 5,6,7 and Wild Acres pending changes in the Governor's COVID-19 mitigation efforts was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**ANNOUNCEMENTS by John Henderson:**

Issues related to the Weis shopping center are being addressed by the Township Engineer.

PA American Water Virtual Information Sessions on Customer Assistance Programs 12/17 and 1/14 at 4pm. Go to <https://bit.ly/2JWLHNA> to access the live sessions. Recorded sessions are available on youtube.

Holiday Lights in Akenac Park – 12/19 7-9pm.

**PUBLIC COMMENT** – Public comment consisted of but was limited to praise of the Recreation Committee’s Holiday Light Display and the overall positive feedback received of the event.

**Motion to adjourn** the meeting was made at 7:25 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore  
Administrator